eBRAP/CDMRP

Electronic Biomedical Research Application Portal Serving: USAMRMC, USAMRAA, US Army, CDMRP and DHP

DOD proposals **must** be submitted System-to-System (S2S) via InfoEd eRA. Approval from the Vice Chancellor of Research Affairs **must** be provided for any other submission method.

1. Review the 'Assembled Document prior to submission to confirm the SF424 application package is correct

Proposal 161888	Targeting paracrine factors induced by PI3K inhibitor therapy in breast cancer					
Done	Christian D Young - 20113 SOM-PATH SPOHSRDPGMS/GIFTS (Congressionally Directed Medical Research Programs (ARMY/DOD))					
Setup Questions	Finalize					
SF424 (R&R)	BUILD PDF / FORM PAGES					
View 'Finalize Tab'	ISSEMBLE APPLICATION					
View Finalize Tab	UBMIT FOR INTERNAL REVIEW					
S2S Forms	Ce your proposal has been completed. It can be electronically routed internally for necessary approvals. This page will display in two modes: Un-submitted and Submitted					
	The screen is in Un-submitted made when your proposal has not yet been routed. You can determine this by visually identifying a "thumbs up" on the screen. If it is there, then the proposal has not yet been submitted					
UCD AMC Documents						
Approvais	The screen is in Submitted mode when your proposal has been submitted and you can see the approval path it is on. Your Administrators have configured the approval path that they feel is appropriate for your proposal. If you have any guestions regarding this process, please contact them					
Performance Site	Vestions regarding the process, prease contact the View 'Assembled					
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- Notification for final submission from the department must be received by <u>eapp.xenia@ucdenver.edu</u> by 4 PM four (4) business days prior to the sponsor deadline.
 - a. The application package must be complete in InfoEd and ready to submit. All tabs in PD must be checked completed.
 - b. Complete the XML Validation prior to notification for submission to ensure the application is free of errors as identified by InfoEd.

roposal 32016		Role of the Eya3 threonine phosphatase in regulating the immune microenvironment to promote metastasis Rui Zhao Ph.D. 20086 – SOM BIO SPONSROPOMSGETS (Department of Defense)				
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	Performance Sites	View	02-Dec-2015 10:35:12 AM	Vazguez, Anna		
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	ASSEMBLE APPLICATION					
Show Help	SUBMIT FOR INTERNAL REVIEW					
	SUBMIT TO GRANTS.GOV					

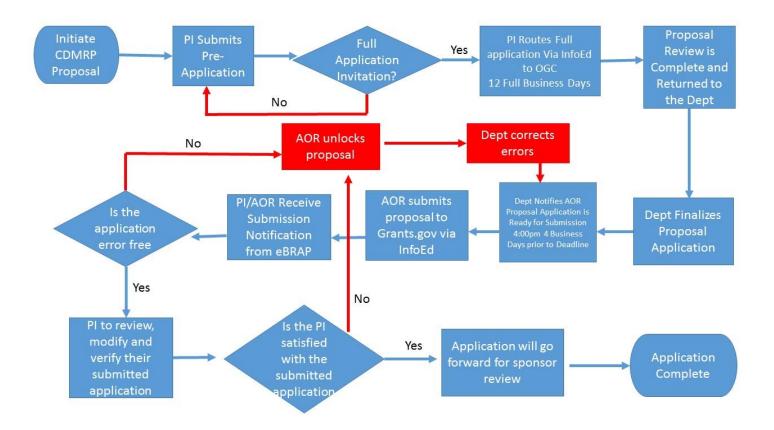
Proposal 162016 Done Save	Role of the Eya3 threonine phosphatase in reg Rui Zhao Ph.D 20086 — SOM-BIO SPONSRDPGMS/GIFTS (promote metastasis	Proposal
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Performance Sites Finalize	02-Deo-2015 11:00:46 AM	GRANT12046401	12/2/2015 11:01:04 AM	SUCCESS
Show Help	This is the final step in the proposal submission process	the submission to the sponsor through Grants gov De	pending upon the sponsor, it may take administrative action from y	our institution to retract the submission.
	Once you have submitted this proposal to Grants.gov, it may by you at that point.	y be necessary for an official from your institution to log i	into the sponsor's on-line system to formally release the proposal	to the sponsor. There would be no further action required

- 3. Once your application is submitted you will receive a notification from the Institution Authorized Official Representative (AOR) via email with the Grants.gov tracking number that your application has been submitted.
- 4. Once the application package has been received by eBRAP, a final notification email of the application status will be sent to the PI and Institution AOR.
 - a. If the application is free of errors, please complete the eBRAP Verification process.
 - b. If either the Project Narrative or the budget fails eBRAP validation, an updated Grants.gov application package must be submitted via Grants.gov as a "Changed / Corrected Application."
 - i. Must be submitted prior to the sponsor deadline
 - ii. AOR will automatically unlock the proposal in InfoEd
 - iii. Notification must be sent to the AOR once the proposal has been revised and is ready for resubmission.

eBRAP Submission Verification

- 1. The PI and AOR will receive an email request from eBRAP to review, modify and verify the application submitted to Grants.gov.
- 2. Review the eBRAP User Guide to complete the EBRAP verification process
 - a. Refer to the eBRAP User Guide
 - b. It is **highly** recommended that PIs complete this step by the end of the verification period
 - i. The verification deadline date is different than the proposal deadline date. This date can be found in the Funding Opportunity Announcement (FOA).
 - ii. During verification period, the PI may upload missing files, replace files and recategorize files. Files that fail eBRAP validation will be noted in both the email and in the Full Application Files' tab.
 - iii. Changes to the Project Narrative or Budget must be completed by submitting a 'Change Corrected' Grants.gov application prior to the 'Full Application' deadline
 - iv. If the PI does not verify the application by the end of the verification period, the application will still go forward for review by the sponsor.

CDMRP Proposal Flowchart



CDMRP Pre-Application and Proposal Deadlines

For current FY application deadlines and FOAs please refer to Grants.gov or through the eBRAP account under the "Funding Opportunities and Form" tab.