



Anschutz Medical Campus Transport Checklist

Are you ready to safely transport your samples?

- All samples are properly labeled, sealed and placed in closed container(s).
- Cooler contains gloves, absorbent pad, disinfectant spray, hand sanitizer.
- Disinfectant spray is not expired. If it is, contact EHS 303-724-0345.
- Completed [Incident Report Form for Biological Hazards](#) if necessary.
- Contacted EHS Occupational Health program, 303-724-4663 in case of spill or exposure.
- Contacted Radiation Safety Officer, 303-724-0345 for incident involving radioisotopes.
- Completed [Risk Management](#) Workers Compensation form.
- Submitted completed *Incident Report Form for Biological Hazards* to Biosafety.Program@ucdenver.edu **AND** occupational.health@ucdenver.edu

Clean-up Procedure for Infectious or Potentially Infectious Spill:

1. **If clean-up assistance is needed call Environmental Health and Safety 303-724-0345, or after-hours call University Police 303- 724-4444.**
2. Restrict access to the area until clean-up is complete. Use caution tape or placards to warn the public away from the site.
3. Use safety glasses and disposable latex or nitrile gloves.
4. Cover the infectious agent(s), human blood, bodily fluids or tissue with absorbent pads or paper towels to clean up all pooling liquids or tissue.
5. Reapply clean absorbent pads or paper towels over all contaminated areas to prevent it from splashing up or spreading out.
6. Use disinfectant spray (check expiration date) to thoroughly soak absorbent pads or paper towels.
7. Allow maximum contact time as indicated on disinfectant spray bottle.
8. Absorb the material, working from the outside towards the center. Repeat if necessary.
9. Dispose used clean up materials, gloves, and any other items that came in contact with spill in a biomedical waste bag.
10. Wash hands thoroughly with soap and water, or apply hand sanitizer if sink is not immediately available.