Post Award
Start To Finish
Update
Office of Grants and Contracts

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Agenda

- Postaward start to finish Refresher.
- Postaward start to finish advantages.
- What we have accomplished.
- What to expect going forward.
- NCE, Carry forward, and Relinquishing statement.
- Questions
In February 2020, we created the Postaward start-to-finish approach. The goal was to bring the setup, billing, and Postaward duties under one umbrella.

- We did not bring in a brand-new setup. Only Modification/Amendment.

- Originally, we brought in 2 Postaward administrators, one biller, and one setup person and created two pods.

- The process was successful, and we are ready to implement it campus wide.
Postaward start to Finish Advantages

- We wanted to provide better customer service.
- Seamless management throughout the life of the award. – From modification set-up to the award closeout.
- To create a central point of post award contact for the department administrators. They know who to contact for all their needs.
- Constant and consistent communication with the department administrators.
what we have accomplished

- We hired and completed the preliminary training for 6 new FTEs.
- The new employee all started training on the billing processes.
- We now paired the current billers and the new hires with our current Postaward and created 11 pods. Each 2 people POD has one GACT and one Billing specialist.
- We currently have 4 managers managing, on average, 3 PODs each.
  - Stephanie Chandler-Thompson
  - Julie Burger
  - Brittany Vits
  - Margaux Johnson
What we have accomplished (continues)

- Department redistribution:
  - The goal is to ensure that each POD has, on average, 532 projects with current and future end dates.
  - The project with past due closeout will be worked on with the assistance of the managers.
What the redistribution means to the department administrators

- Some departments kept their previous Postaward administrators.
- Some departments now have new Postaward administrators.
  - For example, SOM-SRG cardiothoracic’ s previous Grant account (GACT) was Stephanie Thompson, but after the redistribution, the new GACT is Natalya Weaver.
- When a department has a new Postaward administrator, the update will show in the “project Accountant” in the CU data reports.
Example
The plan going forward

- Cross-training between the Postaward and the billing members in each POD.
- We scheduled a series of internal training in the upcoming months.
- We will send out an email to the department administrator with the name of their POD members.
- Each POD will meet with their department administrators in the coming months if that has not happened yet.
No Cost Extension Process

- No cost Extension: NIH
  - 1st NCE is processed through the Era Commons system and is deadline driven, not on FIFO.
  - The link to Process the 1st NCE is usually available within 90 days of the current budget end date. For example, the budget end date for project 25NXXXXX is 08/31/2023; the link to process the NCE will not be available until 06/01/2023.
  - We have seen cases where the link is unavailable until 60 days.
  - The second NCE requires additional documents and depends on the type of the award. (they need to be approved by the sponsor).
  - If the first NCE request is processed after the budget end date, it requires all the additional documents and sponsor approval.

https://research.cuanschutz.edu/ogc/home/ogc-teams/award-set-up/no-cost-extensions
Carry forward and relinquishing statement Process

- Carry forwards also require additional backup documents and must be approved by the sponsor.
- We are also reviewing and submitting outgoing relinquishing statements.
- Currently, Stephanie Thompson and Myself are taking care of these requests, but we are working on getting access to the other managers, so very soon, it will be 5 of us.
- Please continue to send the requests to OGC.Postaward@ucdenver.edu
  https://research.cuanschutz.edu/ogc/home/ogc-teams/post-award/carry-forward-requests
  https://research.cuanschutz.edu/ogc/home/a-to-z-resources#T
Questions

Any Questions?