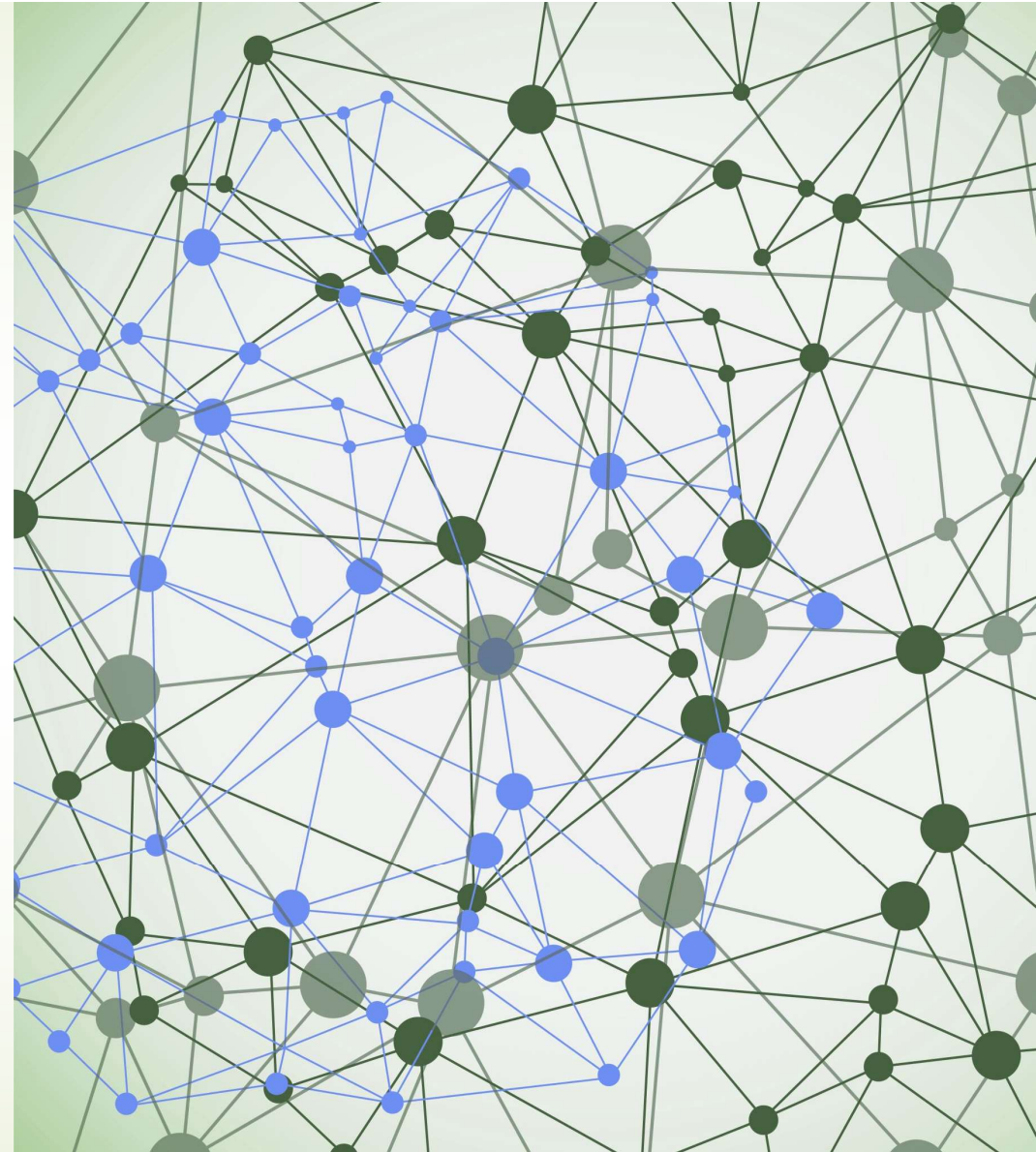


Post Award Start To Finish Update

Office of Grants and Contracts

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Assistant director, Postaward
financial Services





Agenda

- ▶ Postaward start to finish Refresher.
- ▶ Postaward start to finish advantages.
- ▶ What we have accomplished.
- ▶ What to expect going forward.
- ▶ NCE, Carry forward, and Relinquishing statement.
- ▶ Questions



Postaward start to finish refresher

- In February 2020, we created the Postaward start-to-finish approach. The goal was to bring the setup, billing, and Postaward duties under one umbrella.
 - We did not bring in a brand-new setup. Only Modification/Amendment.
- Originally, we brought in 2 Postaward administrators, one biller, and one setup person and created two pods.
- The process was successful, and we are ready to implement it campus wide.




Postaward start to Finish Advantages

- ▶ We wanted to provide better customer service.
- ▶ Seamless management throughout the life of the award. – From modification set-up to the award closeout.
- ▶ To create a central point of post award contact for the department administrators. They know who to contact for all their needs.
- ▶ Constant and consistent communication with the department administrators.



what we have accomplished

- ▶ We hired and completed the preliminary training for 6 new FTEs.
- ▶ The new employee all started training on the billing processes.
- ▶ We now paired the current billers and the new hires with our current Postaward and created 11 pods. Each 2 people POD has one GACT and one Billing specialist.
- ▶ We currently have 4 managers managing, on average, 3 PODs each.
 - ▶ Stephanie Chandler-Thompson
 - ▶ Julie Burger
 - ▶ Brittany Vits
 - ▶ Margaux Johnson



What we have accomplished (continues)

- ▶ Department redistribution:
 - ▶ The goal is to ensure that each POD has, on average, 532 projects with current and future end dates.
 - ▶ The project with past due closeout will be worked on with the assistance of the managers.



What the redistribution means to the department administrators

- ▶ Some departments kept their previous Postaward administrators.
- ▶ Some departments now have new Postaward administrators.
 - ▶ For example, SOM-SRG cardiothoracic's previous Grant account (GACT) was Stephanie Thompson, but after the redistribution, the new GACT is Natalya Weaver.
- ▶ When a department has a new Postaward administrator, the update will show in the “project Accountant” in the CU data reports.

Example

TRIAL BALANCE SUMMARY

FISCAL YEAR 2023 THROUGH ACCOUNTING PERIOD 11 (May 31, 2023)

PROJ: 25A7310

- LEVEL 6 SUMMARY WITH LEVEL 5 IN-LINE SUBTOTALS
- LEVEL 5 SUMMARY WITH LEVEL 4 SUBTOTALS
- LEVEL 5 SUMMARY (NO LEVEL 4 SUBTOTALS)



PROJECT PRINCIPAL: PAL,JAY D.
PROJECT FISCAL MANAGER: LLERAS,LEAH G.
PROJECT ACCOUNTANT: WEAVER,NATALYA L
PROJECT TYPE: P -- PRIVATE INDUSTRY
PROJECT SPONSOR: MEDTRONIC INCORPORATED
PROJECT PROPOSAL: 184278 | V101
PROJECT REF AWARD CODE: [AWD-184278](#)
PROJECT AWARD TYPE: K12 -- K12-CLINICAL TRIALS
PROJECT CONTRACT TYPE: FR
PROJECT BILL TYPE: 2CT -- UCD RATE BASED BILLING
PROJECT STATUS: 0 -- Open
PROJECT AWARD START/END: Aug 8, 2018 \ Aug 7, 2023
PROJECT START/END: Aug 8, 2018 \ Aug 7, 2023
PROJECT BUDG PERIOD START/END: Aug 8, 2018 \ Aug 7, 2023
PROJECT F AND A RATE /TYPE: 28 \ CTIND -- 3 -- SKIP O/H & SUBCODES



The plan going forward


- Cross-training between the Postaward and the billing members in each POD.
- We scheduled a series of internal training in the upcoming months.
- We will send out an email to the department administrator with the name of their POD members.
- Each POD will meet with their department administrators in the coming months if that has not happened yet.



No Cost Extension Process

- No cost Extension: NIH
 - 1st NCE is processed through the EraCommons system and is deadline driven, not on FIFO.
 - The link to Process the 1st NCE is usually available within 90 days of the current budget end date. For example, the budget end date for project 25NXXXXX is 08/31/2023; the link to process the NCE will not be available until 06/01/2023.
 - We have seen cases where the link is unavailable until 60 days.
 - The second NCE requires additional documents and depends on the type of the award. (they need to be approved by the sponsor).
 - If the first NCE request is processed after the budget end date, it requires all the additional documents and sponsor approval.

<https://research.cuanschutz.edu/ogc/home/ogc-teams/award-set-up/no-cost-extensions>



Carry forward and relinquishing statement Process

- Carry forwards also require additional backup documents and must be approved by the sponsor.
- We are also reviewing and submitting outgoing relinquishing statements.
- Currently, Stephanie Thompson and Myself are taking care of these requests, but we are working on getting access to the other managers, so very soon, it will be 5 of us.
- Please continue to send the requests to OGC.Postaward@ucdenver.edu

<https://research.cuanschutz.edu/ogc/home/ogc-teams/post-award/carry-forward-requests>

<https://research.cuanschutz.edu/ogc/home/a-to-z-resources#T>



Questions



Q&A

Any Questions?