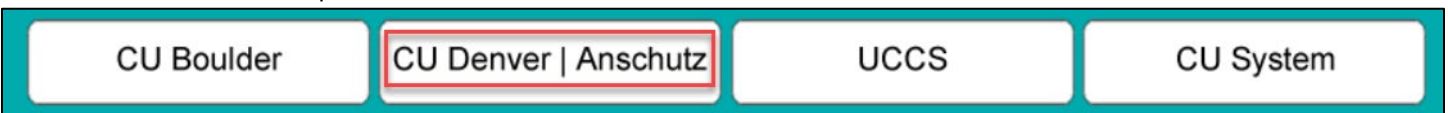# How-To Register for a CTSA Class
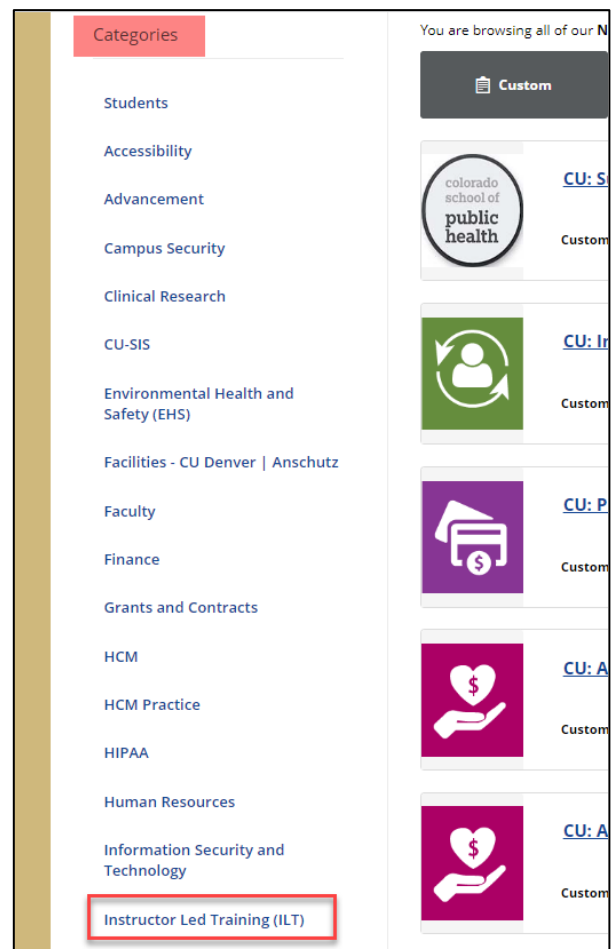
1. Login to https://my.cu.edu/
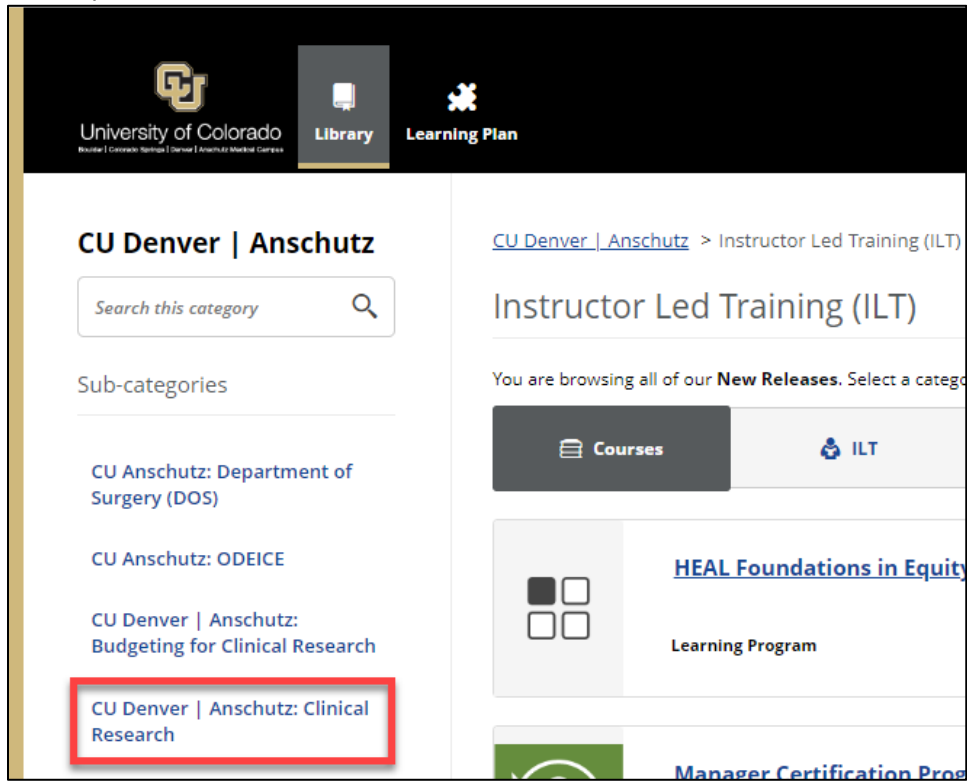
2. Open Skillsoft



3. Click "CU DENVER | ANSCHUTZ"



4. On the left side of the page under "Categories," click on "Instructor Led Training (ILT)"
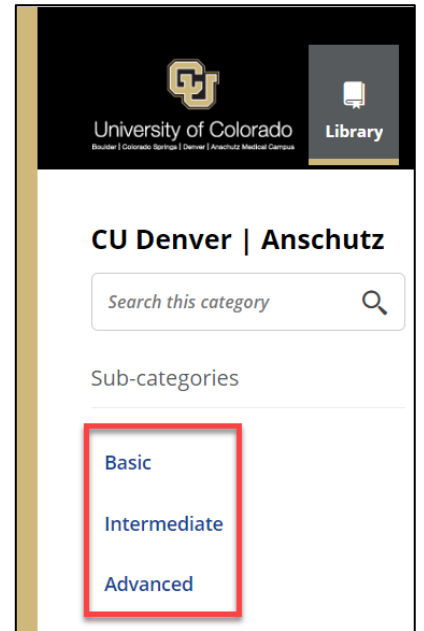
5. Click on "CU Denver | Anschutz: Clinical Research"



6. On the left side of the page, select from the following sub-categories:
   - Basic
   - Intermediate
   - Advanced

   Note: A list of of courses and their sub-categories can be found here.



7. Find the class you want to take

8. Click "Details"



9. Select a session

10. Click "Enroll"



11. You will be receive a system-generated email. The email will include: an attachment for adding the class to your Outlook calendar, a Zoom meeting link (if applicable), and a link to edit your enrollment.